**Minutes of Regular Meeting**

**Nueces County Emergency Services District No. 6**

**Monday December 12, 2022**

President, Commissioner Ordner, called the meeting to order on December 12, 2022, at 5:30 p.m. Those present recited the Pledge of Allegiance.

Quorum was present with Commissioners; Bill Ordner, Donnie McNair, Gavanda Cadena, Denise Haskett and Mary Brown. Roland Padilla, Dan Gillespie, Burt Lopez and Stephanie Roth of Allegiance. Lauren Richerson was also present.

Motion was made by Commissioner McNair and seconded by Commissioner Brown to approve the minutes of the November 14, 2022 Regular Meeting. Motion passed unanimously.

**Public Comment**

There was no public comment.

**Report from current ambulance provider**

Roland Padilla of Allegiance, presented the Board with the Compliance Reports for the month of November 2022. He went over statistics and answered questions from the Board concerning different ambulance runs. A copy of the report is attached.

**Bookkeeper Duties**

Lauren Risherson was interviewed detailing; accounting strengths, professional qualifications and employment history. Duties and requirements of the ESD responsibilities were also discussed. The current bookkeeping contract ends January 31, 2022. Motion was made by Commissioner McNair and seconded by Commissioner Cadena to contract Ms. Richerson for The ESD bookkeeping duties. Motion passed unanimously.

**Treasurer’s Report**

Financial statements for November 2022 were presented. These statements include the Balance Sheet, Income Statement, Statement of Cash Flow, Expenditures and Account Reconciliations. Motion was made by Commissioner Haskett and seconded by Commissioner McNair to accept the financial statements as presented. Motion passed unanimously. Copies of the statements are attached to these minutes.

**Financial Matters**

The Prosperity Bank Depository Service Contract for 2023 was discussed and reviewed. Motion was made by Commissioner McNair and seconded by Commissioner Cadena to accept the contract as presented. Motion passed unanimously.

**Ambulance Station**

Commissioner McNair reported the outside faucet has been repaired and the outside light is currently working.

**Project Status**

Commissioner Haskett reported the Zoll Lifebands have been ordered. The final cost was $425.00.

**ESD Report filing**

Commissioner Cadena stated the Emergency Service District Reporting Form will be completed after verifying budget information. The deadline for filing is December 31.

A**nnouncements and items of community interest**

The next regular meeting will be held January 10, 2023, at 5:30 p.m. A motion was made by Commissioner Cadena seconded by Commissioner McNair to adjourn. The meeting adjourned at 7:02 p.m.

Respectfully submitted,

Denise Haskett\_\_\_\_\_\_\_

Denise Haskett, Secretary